



CITY MANAGER
 Elaine Leven
CITY CLERK
 Cynthia Greenia

City of Fraser

CENTENNIAL COMMUNITY

MAYOR
 Michael Carnegie
MAYOR PRO-TEM
 Patrice M. Schornak
COUNCIL
 Amy Baranski
 Kathy Blanke
 Patrick O'Dell
 Dana Sutherland
 David Winowiecki

**DRAFT MINUTES
 CITY OF FRASER CITY COUNCIL
 MARCH 10, 2022 @ 6:00 P.M.
 REGULAR MEETING**

A regular meeting of the Fraser City Council was held on Thursday, March 10, 2022 at 6:48 p.m. The meeting was held in City Council Chambers, 33000 Garfield, Fraser, MI 48026.

1. CALL TO ORDER

Mayor Carnegie called the meeting to order at 6:48 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Carnegie led the Pledge of Allegiance.

3. ROLL CALL:

Present: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki
 Absent: None

Others: City Manager Leven Attorney Don DeNault, Engineer Mike Vigneron,
 Planner Paul Urbiel

4. APPROVAL OF AGENDA

Motion by O'Dell supported by Baranski, to remove Item 8d from the agenda.

Ayes: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki
 Nays: None
 Motion Carried

Motion by O'Dell supported by Schornak to approve the agenda as amended.

Ayes: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki
 Nays: None
 Motion Carried

5. CITIZEN PARTICIPATION ON AGENDA ITEMS

None at this time.

6. CONSENT AGENDA

City Council Minutes February 10, 2022
 Historical Commission Minutes December 6, 2021
 Historical Commission Minutes January 12, 2021
 Letter of Resignation – Marie Cilluffo, Historical Commission
 Planning Commission Annual Report 2021
 Planning Commission Minutes December 1, 2021
 Check Disbursement February, 2022
 Set Budget Process Dates

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Motion by Winowiecki supported by Schornak to approve the Consent Agenda as presented.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS: None
Motion Carried

7. NEW BUSINESS

a. APWA Project of the Year Presentation

DPW Superintendent Ragsdale and Engineer Mike Vigneron Presented Mayor Carnagie with the 2021 APWA Award for Environment \$5,000,000 to \$25,000,000 for the water main upgrades and pressure reducing valves addition to our water system.

b. MDOT Klein Road Contract

Motion by O'Dell supported by Baranski to approve adoption of Resolution #2022-05 authorizing City Manager Leven to sign the contract with MDOT regarding the Klein Road Contract.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

c. Gate Valve Exercise Bid Award

Mike Vigneron reviewed that this contractor was the only bidder on this project. Budgeted amount was \$100,000 and the bid came in at \$42,078.60. Since they had additional monies in the budget they added 824 hydrant auxiliary valves to this project at a cost of \$37,739.20. The total cost is \$79,817.80.

Motion by Schornak supported by Winowiecki to award Pure Technologies U.S. Inc./ dba Wachs Water Services the bid for Valve Exercising and Condition Assessment Program, in the amount of \$79,817.80.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

d. HVAC System Engineering Costs

Mr. Vigneron reviewed that when the options were presented for City Council's discussion on the HVAC system, the engineering services were not included. City Council noted concern that this was overlooked. They asked Mr. Vigneron if he could inquire as to whether or not AEW could reduce the cost since it was their oversight.

Motion by Baranski supported by O'Dell to approve the modified proposal from AEW on the HVAC system and incur the additional expenses for engineering costs as proposed.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak
NAYS: Sutherland, Winowiecki
Motion Carried

e. Advancing Macomb Proposal

Diane Banks from Advancing Macomb was present and reviewed her proposal with City Council to provide some recreation. Discussion was had about what this would look like moving forward.

Motion by Baranski supported by O'Dell to approve the proposal by Advancing Macomb for youth recreation in the City of Fraser at a cost of \$11,275 (\$1,725 CDBG) \$13,000 total.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

f. FY 20/21 Audit Presentation

Mike Rolka from Yeo and Yeo presented the 2020/2021 Fiscal Year Audit to City Council. He reviewed the purpose of the audit, expenditures and fund balances over the last five (5) years for the City of Fraser and noted how the City's financial position had improved. He then went over FY 20/21 revenues and expenditures. The City was in a good financial position at this time. City Council had questions for Mr. Rolka and discussed the audit further.

City Council took a break at 8:17 p.m.

City Council returned from break at 8:31 p.m.

g. Public Safety Director Vacancy

Council Member Baranski went over ~~explained the history that led Council to the current status on~~ this matter which included Lt. Bisby's proposal to allow the City to hire a new Director outside of PA 78 and the Union Contract. There was direction to City Manager Leven to come up with a parameter to hire a new Chief to consider both internal and external candidates. This allows the city to insure that they get the best candidate for the new Chief- whether that be internal or external.

City Manager Leven reviewed the proposed process for selection of a Public Safety Director. Discussion was had. She was looking to City Council for approval of a process for this purpose, approval of the attached job description and up to three Council members to serve on the hiring subcommittee. Further discussion and review was had.

Motion by Winowiecki supported by Baranski to adopt the selection process for the appointment of a Public Safety Director as outlined by City Manager Leven.

AYES: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki

NAYS:

Motion Carried

Discussion was had on the subcommittee.

Motion by Baranski supported by O'Dell that Council Member Baranski, Council Member Sutherland and Mayor Pro-Tem Schornak serve on the subcommittee for the hiring of a Public Safety Director.

AYES: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki

NAYS:

Motion Carried

h. Public Safety Promotion Gillies

Motion by Baranski supported by Blanke to approve the promotion of Sergeant John Gillies to the rank of Captain.

AYES: Baranski, Blanke, Carnegie, O'Dell, Schornak, Sutherland, Winowiecki

NAYS:

Motion Carried

Mayor Carnegie pointed out that John Gillies was also a great firefighter and an asset to the City.

i. SERESA 911 Surcharge Resolution

Motion by Carnegie supported by O'Dell to adopt Resolution # 2022-006 Supporting a County-Wide 911 Surcharge in support of SERESA.

AYES: Carnegie, O'Dell, Schornak, Sutherland, Winowiecki

NAYS: Baranski, Blanke

Motion Carried

J. Street Committee

Motion by Schornak supported by O'Dell to appoint Mayor Carnagie, Council Member Baranski and Council Member O'Dell to the Street Committee.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

8. RETURNING BUSINESS**a. Boards and Commissions Appointments**

City Manager Leven shared with City Council the portion in the Boards and Commissions Handbook that outlines the process for appointment of candidates to Boards and Commissions. She indicated that there were recommendations for Planning Commission members and Zoning Board of Appeals Members, some reappointments and some new appointments. There were still vacancies on the Historical Commission as well as the Recreation Commission. They had not sent recommendations to Council as of this date.

Motion by Blanke supported by Schornak to appoint Renee Meyer to the Planning Commission with a term end date of 12/31/2024.

AYES: Baranski, Blanke, Carnagie, Schornak, Winowiecki
NAYS: O'Dell, Sutherland
Motion Carried

Motion by Winowiecki supported by Schornak to reappoint JoAnn Barr, Kenneth Perry, Jr. and Randy Warunek to the Planning Commission with terms expiring 12/31/2024.

AYES: Baranski, Blanke, Schornak, Sutherland, Winowiecki
NAYS: Carnagie, O'Dell
Motion Carried

Motion by Schornak supported by Sutherland to reappoint Roseanne Menendez and Joseph Chimenti to the Zoning Board of Appeals with terms expiring 12/31/2024.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

b. Parks and Recreation Master Plan Proposal

Planner Paul Urbiel, McKenna and Associates, was here to discuss the proposal for the Parks and Recreation Master Plan. He indicated that they found some information they could use from the previous plan and pared some other items out of the proposal. The proposal before them was at a cost of \$10,500 to the City.

City Council discussed this and agreed it would be beneficial to have a professional prepare this plan, especially if this plan was going to be a tool in helping the City to obtain grant funding.

Motion by Baranski supported by O'Dell to approve the Parks and Recreation Master Plan proposal as revised from McKenna and Associates at a cost of \$10,500.

AYES: Baranski, Blanke, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki
NAYS:
Motion Carried

c. Somerset Park Tall Equipment Options

At the February 10, 2022 meeting of the City Council discussion was had regarding how to handle the issue of a resident concern at Somerset Park. DPW Superintendent

shared with City Council that Mayor Carnagie, Melissa Frierson (DPW) and he met at the Park and he then reviewed with Council the solution they were proposing. Discussion was had on the proposal as well as questions regarding the warranty on the panels that were being proposed to be put on the existing equipment. Council members gave their thoughts on the trees.

Council Member Blanke left the meeting at 9:18 p.m.

Motion by Carnagie supported by Schornak to approve the placement of the trees at Somerset Park where presented but to have all the trees be 13' in height and to place them from the pool all the way to the end of the play scape, also to include the proposed berm and woodchips.

AYES: Carnagie, O'Dell, Schornak, Winowiecki
NAYS: Baranski, Sutherland

Motion Carried

Motion by Schornak supported by Sutherland to install the panels on the play scape at Somerset Park to prevent the children at the park from climbing on the outside of the equipment.

AYES: Schornak, Sutherland
NAYS: Baranski, Carnagie, O'Dell, Winowiecki

Motion Failed

9. REPORT OF CITY ADMINISTRATION

City Manager Leven reported the following to City Council:

She received a question about Meadows Park and what was happening there. She spoke with Mr. Ragsdale to clear this up.

The Department of Public Safety was receiving a Lifetime Achievement Award from Macomb County for their service over the past couple of years in regards to COVID. Award tomorrow morning (3/11/22) at about 9:30 a.m. in the Fire Bay.

She is working with DPW Superintendent Ragsdale on setting up a meeting in the Industrial Park regarding the condition of the streets.

Assistant City Manager Sarah Mistretta has been talking to Sterling Heights Parks and Recreation working on a collaborative project to get reduced pricing on some recreation programs for Fraser's youth.

She reviewed some data on the SMART van ridership with City Council.

She is working on a performance review form. She and Sarah were looking for the one that would best service the City. She would like to get moving on this process in the near future.

She had been spending quite a bit of time working on the budget. She reviewed this process with City Council. She reminded City Council that the Budget Workshop was scheduled for Thursday, March 31, 2022 at 5:30 p.m., if they needed additional time they would be meeting Monday, April 4, 2022.

They were still working with the Library on their options moving forward.

10. REPORT OF MAYOR AND CITY COUNCIL

Council Member Baranski commented on the following items:

- She would like to begin the practices of two or three Council members having lunch with the City Manager from time to time-she felt they were very productive.
- Commended DPW Superintendent Ragsdale on his packet on the park signs.
- Commended Assistant City Manager/Finance Director on giving them data points regarding the Senior Activity Program.

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- She wanted to see on upcoming agendas the rebid of our vendors.
- ~~She wanted to make sure the employees should be doing what they are supposed to be doing.~~
- The FAME Award nominations were open until April 8.

Council Member Sutherland commented on the following items:

- Congratulated all reappointed Boards and Commission Members as well as the newly appointed Planning Commission member.
- Congratulations to Captain Gillies – well deserved.
- It was good to see so many residents at the meeting tonight.

Council Member O'Dell commented on the following items:

- Council Member O'Dell noted the ribbon cutting ceremony for the new owners of Jazzercise was last weekend.
- There was a great turn out to The Blue Jean Ball, he thanked all who attended.
- He would like to see monthly updates on the revenues and expenditures moving forward.
- He thanked Mayor Pro-Tem Schornak for her help with looking for some alternatives for Parks and Recreation.

Council Member Winowiecki commented on the following items:

- He agreed with putting out bids for the vendors – it was a good idea
- Expressed how happy he was for Captain Gillies – he appreciates him and all he has done for the City.

Captain Gillies was present at this time and thanked City Council for their support in approving his promotion to the rank of Captain.

- Council Member Winowiecki thanked whoever was involved in getting rid of the drawers on the dais, putting the swim noodles in the supports to keep Council from running into them and who worked on the new chairs – he was very grateful.
- He was looking forward to the budget process. He was also hoping to see monthly financial reports to City Council from the administration.

Mayor Pro-Tem Schornak commented on the following items:

- She thanked whoever removed the drawers and noted that the chairs were GREAT!
- The Historical Commission was having their open house on April 3, 2022.
- She thanked Marie Cilluffo for her service to the City on the Historical Commission.
- She added that the Council appreciates everyone that applies to be on a Board or Commission.
- She noted her concern with our police officers not always being in full uniform.

Motion by Schornak supported by Baranski to direct the City Manager to investigate what the current policy is on uniforms when ~~Police~~ **Public Safety** Officers are on duty and to move forward with preparing a policy wherein they are all required to be in uniform that are readily identifiable to the residents.

Discussion was had on what uniform was exactly and what Standard Operating Procedures that may effect this.

AYES: Baranski, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki

NAYS: None

Motion Carried

Mayor Carnagie commented on the following items

- He asked that the agenda be posted on the Cable Channel going forward.
- He referred to the email he sent out regarding Highland Park and the situation with their water bills.
- Last Friday was the 22nd Anniversary of Firefighter Sutton's death in the line of duty. A memorial was had.

11. CITIZEN PARTICIPATION

None at this time.

12. ADJOURNMENT

Motion by Winowiecki supported by Baranski to adjourn at 10:25 p.m.

AYES: Baranski, Carnagie, O'Dell, Schornak, Sutherland, Winowiecki

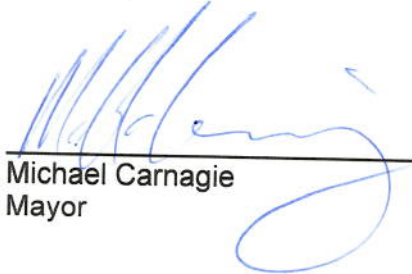
NAYS: None

Motion Carried

Respectfully Submitted:



Cindi Greenia
Clerk City of Fraser



Michael Carnagie
Mayor

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