

**MINUTES  
FRASER CITY COUNCIL – REGULAR MEETING- (VIRTUAL)  
FEBRUARY 11, 2021**

A Special Virtual meeting of the Fraser City Council was conducted on February 11, 2021 at the City Municipal Building, located at 33000 Garfield Rd., Fraser, in the County of Macomb, Michigan.

**I. CALL MEETING TO ORDER**

*Mayor Carnagie called the meeting to order at 6:07pm*

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL OF COUNCIL MEMBERS**

**PRESENT:**

COUNCIL MEMBER AMY BARANSKI	NAPLES, FL
MAYOR MICHAEL CARNAGIE	CITY HALL
COUNCIL MEMBER SUZANNE KALKA	FRASER, MI
COUNCIL MEMBER MICHAEL LESICH	FRASER, MI
COUNCIL MEMBER PATRICE SCHORNAK	FRASER, MI
COUNCIL MEMBER DAVID WINOWIECKI	FRASER, MI

**ABSENT:**

COUNCIL MEMBER KATHY BLANKE

**ALSO PRESENT:**

MARC THOMPSON, INTERIM CITY MANAGER  
CHELSEA ZELMANSKI, ACTING CITY CLERK  
DONALD DENAULT, CITY ATTORNEY  
DAVID BISBY, LIEUTENANT  
ERIC MYERS, SERGEANT  
ED HORN, AV SPECIALIST  
AMY CELL, HUMAN RESOURCES  
SARAH TRAXLER, EXECUTIVE VICE PRESIDENT, MCKENNA  
DANIELLE BOUCHARD, ASSOCIATE PLANNER, MCKENNA  
PAUL URBIEL, PRINCIPAL PLANNER, MCKENNA

**MAYOR CARNAGIE** moved, second by **MEMBER SCHORNAK**; to excuse Member Blanke from the meeting.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

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**IV. APPROVAL OF AGENDA**

**MEMBER BARANSKI** moved, second by **MEMBER SCHORNAK**; to add item VIII. a. 9. Discussion of IT RFPs and to add to item XI. b. a closed door session to discuss negotiations of a collective bargaining agreement to the agenda.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**MAYOR CARNAGIE** moved, second by **MEMBER KALKA**; to approve the agenda as amended.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**V. CITIZEN PARTICIPATION ON AGENDA ITEMS**

*NONE*

**VI. PRESENTATIONS**

**FRASER 2021 – MASTER PLAN DRAFT**

- Presented by Sarah Traxler, Danielle Bouchard, and Paul Urbiel
- The Master Plan Draft was presented to council as a long-term planning document that will provide a layout for future growth and development of the city. The current plan is from the 1990s.

**MEMBER SCHORNAK**

Asked who would be responsible to submit for grants or would the city hire a grant writer.

**MEMBER KALKA**

- Thanked Sarah and Danielle
- Expressed her concern for the cost and how the city goes about getting proposals

**SARAH TRAXLER**

- The type of grant will determine who is responsible for the grants
- Additional study plans use the master plan as an input and they serve as a basis for zoning

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**MARC THOMPSON**

Improvement plans help with non-motorized projects when it comes to streets. Having these items in a plan will help with grant money.

**MEMBER LESICH**

Thanked Sarah for the updated Master Plan.

Asked if the first step to reviewing the overlay flex zoning district would be to have the legal counsel and Planning Commission look at changing the ordinances to enable such things. Also asked if the Master Plan and Future Land Use Map changed any particular parcel of property. These maps are plans and would require legal action to do so.

**PLANNING COMMISSION MEMBER FRANK FARINA**

Stated that the council has made many good decisions over the years and one of the best decisions was bringing McKenna on board. He also praised Sarah on her professionalism.

**MAYOR CARNAGIE** moved, second by **MEMBER WINOWIECKI**; to distribute the proposed plan to Michigan Planning Enabling Act requirements for review as requested, intended for independence neighboring jurisdictions for a 63-day comment period.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**VII. CONSENT AGENDA**

**MEMBER KALKA** moved, second by **MEMBER BARANSKI**; to approve the consent agenda.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**VIII. REQUESTS FOR COUNCIL ACTION**

**a. DISCUSSION/ ACTION**

**1. Approval of Appointment of Recreation Board Members**

**MEMBER WINOWIECKI** moved, second by **MEMBER LESICH**; to approve Echo Hunt as a Recreation Board Member for the term ending December 31, 2023.

**ROLL CALL VOTE:**

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CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**MAYOR CARNAGIE** moved, second by **MEMBER SCHORNAK**; to approve Chris Meller as a Recreation Board Member for the term ending December 31, 2023.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**MEMBER WINOWIECKI** moved, second by **MEMBER KALKA**; to approve Christine Koch as a Recreation Board Member for the term ending December 31, 2021.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-*

**2. Municipal Employees' Retirement System of Michigan (MERS) Addendum Agreement**

**MAYOR CARNAGIE** moved, second by **MEMBER KALKA**; to postpone until the March 11, 2021 Regular Meeting the discussion of the MERS Addendum Agreement.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

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**3. Approval of Budget Amendments**

**MARC THOMPSON**

Council was provided a document from John Walters, Finance Director, regarding the proposed budget amendments. The approval of the amendments would allow the city to get the budget in line with the actual expenditures and the council may be presented with more amendments before the end of the Fiscal Year.

**MEMBER BARANSKI** moved, second by **MEMBER LESICH**; to approve the budget amendments as presented by Mr. Walters.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**4. Resolution to Contract with UBS Financial Services**

**MARC THOMPSON**

Council had previously allowed the city to do business with MiClass, which is a pooled money market program for public entities throughout Michigan. There is also an agreement in place with Robinson Capital. UBS Financial would be the 3<sup>rd</sup> tool and the city would have the same type of investments that it has with Robinson Capital, which is primarily certificates of deposits. Using UBS Financial would allow for added security and diversification of the funds

**MAYOR CARNAGIE**

Are there fee schedules for these companies that the city would have to pay or are fees paid based on invested funds?

**MARC THOMPSON**

There is an industry standard for certificates of deposit which is two tenths percent. UBS has indicated that they could shave off some of that percentage.

**MEMBER KALKA** moved, second by **MEMBER WINOWIECKI**; to adopt resolution number 2021-003 to contract with UBS Financial.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

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**5. Approval of 2020-2021 Poverty Exemption Guidelines**

**MARC THOMPSON**

This is an annual event that was brought up at the previous meeting. There had been some changes at the state level, and now the guidelines reflect those changes. Residents who fall under the poverty line can receive some relief on their taxes.

**MEMBER WINOWIECKI** moved, second by **MEMBER KALKA**; to approve the 2020-2021 Poverty Exemption Policy and Guidelines.

**ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**6. Extension of City of Fraser COVID-19 State of Emergency through March 11, 2021**

**MEMBER BARANSKI** moved, second by **MEMBER WINOWIECKI**; to extend the City of Fraser's State of Emergency through March 11, 2021.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**7. Public Works & Assistant City Manager/ Finance Director Candidates**

**MAYOR CARNAGIE**

Thanked all of council and the participants for all of their hard work in reviewing and scheduling meetings and interviews.

**MEMBER KALKA**

Noted that there were some great candidates for the Assistant City Manager/ Finance Director Position.

**MEMBER BARANSKI**

Stated that we had a wonderful variety of candidates for the roles. Each candidate has their own strengths. The Assistant City Manager/ Finance Director is a unique role that is going to create some struggles but will create opportunities.

**MEMBER SCHORNAK**

Appreciates the time that the candidates took to complete the interviews.

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**MEMBER WINOWIECKI** moved, second by **MEMBER KALKA**; to advance Mark Ragsdale to the next step in the approval process for the DPW Director Position.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**MEMBER KALKA** moved, second by **MEMBER WINOWIECKI**; to advance Vincent Neyland to the next step in the approval process for the Assistant City Manager/ Finance Director Position.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	NO
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 5-1*

**MARK RAGSDALE**

Addressed council and stated he is looking forward to serving the City.

**8. CITY CLOCK RESTORATION**

**MAYOR CARNAGIE**

Explained that the City Clock is a memorial to Firefighter Sutton and funds were raised to pay for the clock. It has been 20 years since the memorial was established. The 21<sup>st</sup> Memorial of David Sutton's passing will take place on March 4<sup>th</sup>.

**MEMBER WINOWIECKI** moved, second by **MEMBER BARANSKI**; to move forward with the City Clock Restoration in honor of David Sutton.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**MEMBER KALKA**

- Noted she would like to verify the cost of the clock restoration
- Committed to donating \$5,000 to the project

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**MARC THOMPSON**

Stated that the cost will be between \$9,000 and \$10,000.

**MAYOR CARNAGIE**

Expressed his gratitude for the generous offer from Member Kalka

**MEMBER BARANSKI**

- Stated that the remainder of the funds would come out of the Gambling Funds
- Made the public aware that the funds were coming from “Special Funds”

**MEMBER WINOWIECKI**

Sated that he has done research on the restoration project and the company following through with the project is the best fit

**MEMBER SCHORNAK**

Asked for verification from the Finance Director that the Gambling Funds are the correct funds to use for the project

**9. IT Request for Proposals**

**MEMBER BARANSKI**

Stated that the city has about 13 proposals according to Amy Cell.

**AMY CELL**

Asked if it would be possible to allow the subcommittee to allow initial interviews.

**MEMBER WINOWIECKI**

Stated that he had reviewed all 13 IT proposals.

**MEMBER BARANSKI** moved, second by **MEMBER**; to allow a subcommittee to rank Information Technology Request for Proposal for further consideration by council.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

**IX. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF CITY ADMINISTRATION**

**MARC THOMPSON**

- The Capital Improvement Draft will be revised and would like to have a meeting to present the plan to the Council. It will also correlate with the Master Plan.
- Concern has been expressed about the requirements of the S2 license in the DPW, Mr. Ragsdale possess the appropriate license.
- Council will receive the Planning Commission’s approval of the outlots in front of Hockey Land
- There will be work done on the 15-mile sanitary sewer (W. of Hayes Rd.) There may be some traffic implications in this area.
- The audit should be done soon.



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**X. REPORT OF MAYOR AND CITY COUNCIL/ NEW BUSINESS**

**MEMBER SCHORNAK**

- Thanked the citizens who have stepped up to serve the community
- Thanked the Parks and Recreation Commission Members for their time and service

**MEMBER KALKA**

- Thanked the candidates who came forward for both the DPW position and the Assistant City Manager position
- Thanked Amy Cell and Marc Thompson for their hard work
- Thanked Lt. Bisby for running a seamless meeting
- Thanked Chelsea Zelmanski for stepping into the clerk’s role

**MEMBER LESICH**

- Thanked the Parks and Recreation Commissioners who have served and stepped down
- Welcomed new and returning Parks and Recreation Commissioners
- Wants to discuss the Cell Tower Lease
- The Senior All Night Party is looking for donations in the form of cans & bottles

**MEMBER WINOWIECKI**

- Wished everyone a Happy Valentine’s Day
- Welcomed back the Mayor

**MEMBER BARANSKI**

Reminded everyone of the cell phone policy during meetings; an issue was brought to council’s attention

**MEMBER BARANSKI** moved, second by **MEMBER SCHORNAK**; to suspend the cell phone policy for easier communication during virtual council meetings for informational purposes.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	NO
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 5-1*

**MAYOR CARNAGIE**

- Firefighter David Sutton Memorial will take place on March 4<sup>th</sup>
- Attends a monthly call with other cities and counties to understand the impact of COVID
- Conversation with Mark Hackle about frustration of residents about the COVID Vaccine; Mayor believes that the county is doing a great job; 5,000 vaccines available via the county per week
- Curious about the old work out facility behind the Oak Ridge Market that the city owns

**XI. CLOSED SESSION**

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**a. Consultation with the City’s Legal Counsel Regarding Trial or Settlement Strategy in Connection with Macomb County Circuit Court Case Number 20-3248-CD**

**MAYOR CARNAGIE** moved, second by **MEMBER KALKA**; to enter closed session with the City’s Legal Counsel Regarding Trial or Settlement Strategy in Connection with Macomb County Circuit Court Case Number 20-3248-CD

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

*COUNCIL ENTERED CLOSED SESSION AT 7:48 PM  
MEETING CALLED BACK TO ORDER AT 9:05 PM*

**b. Closed door session to discuss negotiations of a collective bargaining agreement**

**MEMBER BARANSKI** moved, second by **MEMBER SCHORNAK**; to enter closed door session to discuss negotiations of a collective bargaining agreement.

**MEMBER ROLL CALL VOTE:**

BARANSKI	YES
CARNAGIE	YES
KALKA	YES
LESICH	YES
SCHORNAK	YES
WINOWIECKI	YES

*Motion carried 6-0*

*COUNCIL ENTERED CLOSED SESSION AT 9:06 PM  
MEETING CALLED BACK TO ORDER AT 9:45 PM*

**XII. CITIZEN PARTICIPATION**

**RESIDENT DANA SUTHERLAND**

Member of the Parks and Recreation Commission would like to know how to go about getting proposals/ plans in place for the commission also about the signage at some of the parks.

**MARC THOMPSON**

- Stated that we are waiting on proposals for signs for Sommerset & Pompo parks

**MEMBER BARANSKI**

- Will follow up with proposals once they are provided to council

**MEMBER LESICH**

- FFBC is sponsoring and paying for a sign for McKinley Park. Stated that company will be providing quotes for the other signage at Sommerset & Pompo. The city will maintain all control over the design of the sign.

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**MEMBER WINOWIECKI** moved, second by **MEMBER KALKA**; motion to adjourn the Regular Virtual Council Meeting of February 11, 2021.

Respectfully submitted,

\_\_\_\_\_  
Chelsea Zelmanski, Acting City Clerk

\_\_\_\_\_  
Michael Carnagie, Mayor